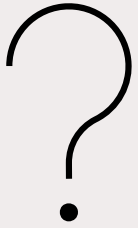


# The Power of Time Management: Tactics and Techniques for Year-End Success

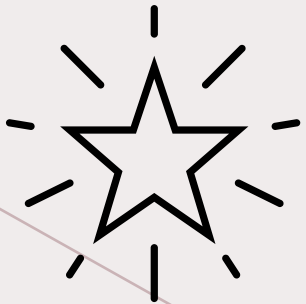
*SPEAKER:*  
DOUGLAS TEIGER, FAIA  
FOUNDER  
TEIGER CONSULTING



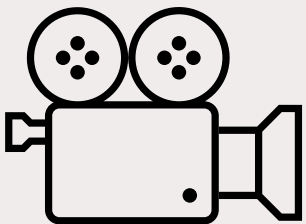
Cultivate a positive learning environment



Please use the Q&A function to ask questions for today's presenter



This session qualifies for 1 AIA LU – AIA CA will submit for you



A recording of this presentation will be made available on our website soon

# LEARNING OBJECTIVES



Budget time as it relates to the main activities of a project versus budgeting just by traditional phases



Budget non-billable time to further analyze how this impacts Firm Profitability



Increase work efficiency through Calendar Blocking



Integrate a work-life balance with your busy schedule

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