



## Palo Alto Unified School District

**NOTICE IS HEREBY GIVEN** that submissions will be received by the Palo Alto Unified School District for:

**Request for Qualifications (RFQ) for Districtwide Master Planning Services  
Contract No. MPRFQ-24**

**DESCRIPTION OF THE WORK:**

Palo Alto Unified School District (District or PAUSD) seeks qualified persons, firms, partnerships, corporations, associations, or professional organizations to provide Districtwide Facilities Master Planning services.

**SUBMISSION PROCESS:**

Respondents may request an electronic copy of the RFQ Document by emailing Melinda Ballew at the PAUSD Facilities Office at [mballew@pausd.org](mailto:mballew@pausd.org) **by 5:00 p.m. on Monday, July 8, 2024**. The email addresses of the persons requesting the RFQ will be added to the list of interested parties for future correspondence regarding this RFQ process.

Interested firms may attend a virtual informational pre-proposal meeting **at 2:00 p.m. on Tuesday, July 9, 2024**, to ask questions or request further information. The meeting link will be included in the RFQ.

**RFQ Submission:** Will be due **at 2:00 p.m. Tuesday, August 6, 2024**, details will be included in the RFQ.

All questions regarding this RFQ should be emailed to Tom Hodges and Melinda Ballew at [thodges@pausd.org](mailto:thodges@pausd.org) and [mballew@pausd.org](mailto:mballew@pausd.org).