

**REQUEST FOR QUALIFICATIONS AND PROPOSALS (“RFQ/P”) FOR
PROFESSIONAL PLANNING SERVICES FOR FACILITIES MASTER PLAN
APRIL 3, 2025**

The Ukiah Unified School District (“District”) is requesting proposals from experienced firms, partnerships, corporations, associations, persons, or professional organizations (“Firms”) to provide proposals for Facilities Master Planning Services (“Project”). These services are intended to comprehensively address all District-owned and run facilities.

SCOPE OF SERVICES. The full scope of desired services are included in the full RFQ/P, available at <https://www.uusd.net/apps/pages/currentbids>.

QUESTIONS. All questions and correspondence regarding this RFQ/P must be submitted in writing and directed only to Steve Barekman (sbarekman@uusd.net) and Gabriel Sherman (gsherman@uusd.net). All questions must be submitted by 2:00 PM on April 24th, 2025. FIRMS MUST NOT CONTACT ANY OTHER DISTRICT PERSONNEL DIRECTLY WITH INQUIRIES REGARDING THIS RFQ/P.

RESPONSES. The District will only accept electronic proposals sent via email in PDF format in lieu of hard copies. Interested Firms are invited to submit a Statement of Qualifications (“SOQ”) and a detailed Fee Proposal (collectively “RFQ/P packet”) **no later than 5:00 PM on May 15th, 2025**. RFQ/P packet shall be addressed to:

Steve Barekman
Chief Business Official
sbarekman@uusd.net

Gabriel Sherman
Director of MOT
gsherman@uusd.net.

RFQ/P packets received after this date and time will not be accepted. The District reserves the right to waive any informalities or irregularities in the RFQ/P packets. The District also reserves the right to reject any and all RFQ/P packets and to negotiate contract terms with one or more Firms.